



## DOE Security Clearance Concurrence Form

Provide a detailed description (without revealing classified information) as to why access is specifically required to support Contract 31. The description must include an explanation of the information to be accessed, how often the access is needed, and for what programs/projects the information is needed. *Note: A request cannot be made for unspecified classified work or for convenience purposes.*

### Justification: **SAMPLE**

As the Deputy Program Manager for the Office of National & Homeland Security at the Lawrence Berkeley National Laboratory, *Jane Doe* is responsible for:

- Serve as the Lab's point of contact to DTRA Chemical and Biological Office (CB) and Countering Weapons of Mass Destruction Office (CX), as well as other DoD, DHS, and intelligence community agencies sponsoring Chemical and Biological Defense (CBD) research and development;
- Serve as the Lab's point of contact to DOE Biological and Environmental Research (BER) for program development on the secure biosystems design topic;
- Identify multi-disciplinary opportunities within the Lab to address Chemical and Biological Technologies for Defense (CBTD) mission needs;
- Plan and execute strategic activities to maintain and expand the portfolio of CBTD-funded projects at LBNL, including workshop planning and facilitation, strategic meetings with CBTD staff and other related stakeholders, and development of strategic plans, white papers, and quad charts;
- Enable and help develop a diverse and inclusive group of PIs at the Lab working within this CBTD portfolio of projects;
- Link CBTD program development and execution to lab initiatives and other significant lab investments where appropriate;
- Represent the lab at national and international level strategic events, workshops, and conferences, as well as federal program reviews;
- Build and nurture collaborative opportunities with other national labs, DoD labs and facilities, UC system universities, other relevant universities, and relevant industry;
- Coordinate with larger National & Homeland Security portfolio at LBNL to identify additional synergies.

In these duties she will be responsible to receive and provide input on classified briefings on threats to the country, attend classified DOE and DoD program reviews, read classified documents, and generally understand the classified context for which LBNL is conducting unclassified research and development in the chemical and biological threat space. She will also serve as the back-up to the Office of National & Homeland Security Program Manager whose overall portfolio includes radiological and nuclear threats, nuclear nonproliferation, cybersecurity, terrorism, and other national security missions, as well as these chemical and biological threats.

She will participate in meetings with senior government officials on technical threats and aspects. She will contribute to the national strategy for addressing these threats, as well as the integrated DOE national laboratory response to these threats. Being integrated into these activities is mandatory to determine how LBNL can best contribute to national security while continuing to conduct only unclassified research. As such she will require access at the "Q" level. Holding and maintaining an active "Q" clearance was a requirement for this job position at LBNL.



Signatures below indicate concurrence that the security clearance is: 1) required to support Contract 31 deliverables, and 2) that the clearance is not to support efforts of another Departmental entity (i.e., another agency who should instead hold this clearance).

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Applicant

\_\_\_\_\_

Date

\_\_\_\_\_

Supervisor

\_\_\_\_\_

Date

\_\_\_\_\_

Personnel Security

\_\_\_\_\_

Date

\_\_\_\_\_

Office of Homeland Security

\_\_\_\_\_

Date

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Deputy Laboratory Director (Operations or Research)

\_\_\_\_\_

Date